



FEMA

W-24015

November 7, 2024

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators and the
National Flood Insurance Program (NFIP) Direct

FROM:

A handwritten signature in black ink, appearing to read "Jeffrey Jackson".

Jeffrey Jackson
Assistant Administrator (Acting)
Federal Insurance Directorate, Resilience

SUBJECT: Loss Adjustment Expense (LAE) Reconciliation Statement

Effective as of the April 2025 reporting cycle, FEMA will require the WYOs and NFIP Direct to submit LAE transactions to Pivot and report all adjustments on the LAE Reconciliation Statement within the Financial Reconciliation (Recon) Pivot User Interface. The LAE Reconciliation Statement must be completed and certified by the 12th calendar day of the month following the close of the month being reported.

Beginning with the April 2025 reporting cycle, Pivot will no longer allow companies to manually override the values reported on Line 120 "*Allocated Loss Adjustment Expense (LAE)*" on the Pivot Financial Statement as it will be reported based on the ending "*Reconciled*" value on the LAE Recon statement. All corrections to that value must be reported as adjustments on the LAE Recon statement.

If you have questions, please email fema-financials@fema.dhs.gov.

cc: Vendors, FIPNC, IBHS, Government Technical Representative

Required Routing: Fund Management Branch, WYO Oversight Branch