



FEMA

W-16002

January 6, 2016

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators and the  
National Flood Insurance Program (NFIP) Servicing Agent

*Jhun de la Cruz*

FROM: Jhun de la Cruz  
Chief, Underwriting Branch  
Risk Insurance Division

SUBJECT: Revised Elevation Certificate and Floodproofing Certificate Approved

The Office of Management and Budget (OMB) has approved the collection of information under OMB Number 1660-0008, which includes the Elevation Certificate (FEMA form 086-0-33) and Floodproofing Certificate for Non-Residential Structures (FEMA form 086-0-34). The new expiration date of these forms is November 30, 2018.

The updated forms have been reformatted to comply with new Department of Homeland Security requirements.

You can access the updated forms on the [Bulletin W-16002 Attachments](#) page.

If you have any non-technical questions concerning the forms, please contact the NFIP Bureau and Statistical Agent's Underwriting Department at [underwriting@nfipiservice.com](mailto:underwriting@nfipiservice.com).

cc: Vendors, IBHS, FIPNC, FEMA Regions, Government Technical Representative

Required Routing: Data Processing, Claims, Underwriting