



FEMA

W-15012

March 16, 2015

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators and the  
National Flood Insurance Program (NFIP) Direct Servicing Agent (DSA)

FROM: NFIP Clearinghouse

SUBJECT: Request for Information on Superstorm Sandy Claims

As part of the ongoing effort to address concerns about the settlement of Superstorm Sandy claims involving engineering services, FEMA is requesting all WYO Companies and the NFIP DSA to submit information on all claims with dates of loss from October 27, 2012 through November 6, 2012 with a SALAE Type I expense for engineering services. We require this information for all claims in these states: Connecticut, Delaware, Massachusetts, Maryland, Maine, North Carolina, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, and the District of Columbia. Please provide the following information for each claim.

1. Policyholder name
2. Policy number
3. WYO/DSA Company Number
4. WYO/DSA Company Name
5. Date of loss
6. Claim number, if applicable
7. Address/location of covered property
8. Name of engineering firm providing services
9. Name of any engineering brokerage firm involved
10. Total amount paid for building and contents coverage
11. Whether amount paid out was policy limits for building or contents or both
12. Excluded damages from the Final Report (excluded building and excluded contents)

The Excel template that must be used to submit the data can be accessed on the NFIP iService homepage under "Sandy Related SALAE Type I Engineering Services" at <http://www.nfipiservice.com/SRST1ES.html>. The populated template, as well as any questions or concerns, should be transmitted to iService Claims via [claims@nfipiservice.com](mailto:claims@nfipiservice.com). Please include in the subject "Sandy Related SALAE Type I Engineering Services – [WYO Company Name]."

Please submit this information by **Friday, March 20, 2015**.

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Required Routing: All Departments