U.S. Department of Homeland Security
500 C Street, SW
Washington, DC 20472

FEMA

W-10097

December 2, 2010

MEMORANDUM FOR: Write Your Own (WYO) Company Principal Coordinators and the National Flood Insurance Program (NFIP) Servicing Agent

FROM: WYO Clearinghouse

SUBJECT: PCI Compliance Validation

The following attachment outlines specific details regarding the PCI Compliance Validation.

Please distribute this information within your organization as appropriate.

Attachment

cc: Vendors, IBHS, FIPNC, Government Technical Representatives

Suggested Routing: All Departments

ARCHIVED APRIL 2018

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MEMORANDUM FOR: Write Your Own (WYO) Company Principal Coordinators and National Flood Insurance Program (NFIP) Servicing Agent

FROM: Edward L. Connor Acting Federal Insurance Administrator
National Flood Insurance Program

SUBJECT: PCI Compliance Validation

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As you are aware, during the past year, the credit card associations have made a concerted effort to raise the level of security within the payment industry. With the decision to accept cards as a form of payment comes the responsibility to protect our customers' sensitive information. The Payment Card Industry Security Standards Council (PCI SSC) was formed to govern the security of this sensitive cardholder data. The PCI SSC developed the PCI Data Security Standard (PCI DSS) which contains the security requirements merchants and service providers must follow in order to help protect themselves against unauthorized intrusions and account data compromises.

As part of our agreement with you as services providers, you are required to maintain full compliance with the PCI DSS in addition to the Office of Management and Budget (OMB) Personally Identifiable Information (PII) guidelines related to accidental or purposeful disclosure of cardholder information. The PCI DSS applies to all entities that process, store or transmit cardholder data.

In order for Service Providers to be in compliance, FEMA needs the following:

1) Complete the annual Attestation of Compliance AOC, SAQ D- Service Provider Version. (Your vendor may be able to assist you in completing this form.) Companies should submit the Attestation of Compliance AOC, SAQ D – Service Provider Version pages 2-3 to FEMA. Complete page 4, only if you are in a non-compliant status. Please use the link below to complete the AOC (SAQ D) form. You are still required to complete the SAQ D, even if you are using pay.gov. This does not exempt you from completing the SAQ D.
2) Please provide to FEMA a written agreement that includes an acknowledgement that you as a service provider are responsible for the security of cardholder data that you possess.
3) Submit AOC (SAQ D) and written agreements by Thursday, December 30, 2010. They may be submitted electronically with appropriate signatures to the following email address: jackie.taylor@dhs.gov
4) Documents may also be mailed to the following address: DHS/FEMA, 1800 South Bell St., rm. 503, Attn: Jackie Taylor, Arlington, VA 20598-3010

Here is your link to the Attestation of Compliance SAQ D
www.pcisecuritystandards.org/saq/ - At the top of the page, click on the tab PCI Standards & Documents. Once in the library, scroll down to PCI DSS New Self-Assessment Questionnaire and look for Attestation of Compliance and click on the version for Service Providers.