September 29, 2008

MEMORANDUM FOR:  Write Your Own (WYO) Principal Coordinators and the NFIP Servicing Agent

FROM:  Chris Granger
        Project Administration Manager
        NFIP Bureau and Statistical Agent

SUBJECT:  Flood Response Office – Hurricane Ike
          Houston, Texas

The NFIP Bureau and Statistical Agent has established a Flood Response Office (FRO) to service Texas policyholders impacted by Hurricane Ike. The FRO will coordinate with the WYO companies and provide guidance, define the scope of coverage, and assist with reinspection of losses.

The FRO is operating at the following location:

**NFIP Flood Response Office**
One Cornerstone Atrium
3920 F.M. 1960 West
Houston, TX  77068

The Bureau’s contact person at the FRO is Owen Ivey.

Due to the devastation in the area, telephone service has not yet been established at the FRO. However, policyholders and others may stop by the office to pick up any information needed. Office hours are: Mon.-Fri. 8:00 a.m.-5:00 p.m. and Sat. 8:00 a.m.-12:00 noon. The telephone number(s) will be communicated to you as soon as service is operational.

cc: Vendors, IBHS, Government Technical Representative

Required Routing: Claims, Underwriting