



FEMA

W-04041a

August 4, 2004

MEMORANDUM FOR: Write Your Own (WYO) Principal Coordinators and
NFIP Servicing Agent

FROM: Joyce A. King
Claims and Underwriting Director
NFIP Bureau and Statistical Agent

SUBJECT: Activation of the Single Adjuster Program - North Carolina

Hurricane Alex has caused wind and flood damage to residential and commercial properties in North Carolina. The Federal Emergency Management Agency in conjunction with the North Carolina Insurance Underwriting Association (NCIUA) has activated the Single Adjuster Program.

The Claims Coordinating Office has co-located with NCIUA. The NCIUA will assign all wind and flood claims to pre-approved adjusters, and the CCO will enter all claims data into the CCO system and fax and/or overnight the losses to the appropriate WYO companies.

The Claims Coordinating Office is operating at the following location:

North Carolina Insurance Underwriting Association
5651 Dillard Drive
Carey, NC 27511

If you should have any questions regarding procedures for the Single Adjuster Program in North Carolina, please contact Donald Waters at (919) 821-1299 x274, or via fax at (919) 829-1793.

cc: Vendors, IBHS, and Government Technical Representative

Required Routing: Claims and Underwriting, Principal Coordinators