MEMORANDUM TO:  Write Your Own (WYO) Principal Coordinators and
Single Adjuster Liaisons

FROM:  Joyce A. King
Claims and Underwriting Director
NFIP Bureau and Statistical Agent

DATE:  October 9, 2003

SUBJECT:  Closure of the Claims Coordinating Office (CCO) –
Hurricane Isabel

During the period of September 18-19, 2003, Hurricane Isabel caused extensive wind and flood
damage in North Carolina. As a result of this event, the NFIP Bureau and Statistical Agent
established a CCO in Carey, North Carolina.

The CCO and the North Carolina Insurance Underwriting Association has matched and single-
adjusted 1,600 losses during this event, and the submission of new claims has diminished.
Therefore, the Federal Emergency Management Agency has authorized the CCO to close,
effective October 10, 2003.

If you should have any questions, please contact Donald Waters, Field Operations Supervisor, at
(301) 731-5300, extension 731.

cc:  Vendors, IBHS, and Government Technical Representative
Required Routing:  Claims and Underwriting, Principal Coordinators