MEMORANDUM TO: Write Your Own (WYO) Company Principal Coordinators and the NFIP Servicing Agent

FROM: WYO Clearinghouse

DATE: November 11, 2002

SUBJECT: Extension of Expiration Date for Elevation Certificate and Floodproofing Certificate

FEMA is in the process of obtaining clearance from the Office of Management and Budget (OMB) for an extension to the expiration date of the Elevation Certificate (FEMA Form #81-31) and Floodproofing Certificate for Non-Residential Structures (FEMA Form #81-65).

OMB regulation 5 CFR 1320.10(e)(2) allows the agency to conduct or sponsor the collection of information while the submission is pending at OMB. Therefore, you may continue to use the above listed forms until the renewal is approved and a new expiration date is provided by OMB.

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Suggested Routing: Claims and Underwriting