MEMORANDUM TO: Write Your Own (WYO) Principal Coordinators and NFIP Servicing Agent

FROM: WYO Clearinghouse

DATE: September 28, 2001

SUBJECT: Discontinuance of Hardcopy Clearinghouse Mailings

Effective October 1, 2001, the WYO Clearinghouse no longer will send via U.S. mail the hard copies of bulletins that are posted on the WYO BureauNet website. The web version (PDF format) is suitable for printing, and new and existing bulletins will remain on the site.

Following is some important information regarding this website (www.nfipbsa-csc.com):

1. We recommend that you check the WYO Company Bulletins area for updates at least weekly, just in case your e-mail notification was blocked or delayed. Promptly notify your Program Coordinator of any changes in your e-mail address.

2. The Clearinghouse will continue to forward hard copies of documents that are not easily conducive to posting or downloading, such as the 600-page TRRP Plan or company-specific information.

3. The bulletins will be organized into quarterly groupings for each year.

4. Periodically, a recurring splash page linked to the WYO Company Bulletins button will highlight program events, reminders, or pertinent information.

We hope that the new electronic posting system has been of benefit to you. If you have any questions, please contact your Program Coordinator.

cc: Vendors, IBHS, FIPNC, WYO Marketing Committee, Government Technical Representative

Suggested Routing: Accounting, Claims, Data Processing, Underwriting, Marketing